

## **MOORE HOUSE CARE & EDUCATION**

### **JOB DESCRIPTION**

**Job Title:** Relief Practitioner

**Reports to:** Service Manager

#### **Overall Job Purpose**

Provides care and supervision to a house managing the care provision for up to 12 young people with special needs. Able to work to the highest standards within a strong child centred ethos in an organisation which encourages team work and is committed to providing a high standard of primary care and education through the active development and support of its staff group.

#### **Key Responsibilities**

- 1 Share responsibility with co-workers for directly supervising young people and engaging them in activities appropriate for their age and circumstances.
- 2 Guides and engages with young people through normal daily living routines which will best meet the primary care needs of each individual in the group and personally interacts with young people to ensure the safety and well being of each young person as an individual at the same time as maintaining the integrity and stability of the group.
- 3 Provides support for young people in a classroom setting.
- 4 Engages young people in a wide range of stimulating and therapeutic activities, both on-site and in the community.
- 5 Actively intervenes in any crisis or potentially dangerous situations to ensure that appropriate standards of care and control are maintained. In special circumstances, young people in more intensive counselling to address particularly deep-seated developmental and/or personal problems.
- 6 Contributes to the development and review of individual care plans for each young person and works to these plans on a day-to-day basis. Follows appropriate administrative, communication and recording systems within the house and the school.
- 7 From time to time will be required to escort/transport young people to appointments, meetings and planned outings into the community.
- 8 Understands, works to, and contributes constructively to the ongoing review of the school's policies, practices and procedures.

## **PERSON SPECIFICATION**

### **RELIEF PRACTITIONER**

#### **Personal Competencies**

- Physically and mentally fit
- Highly motivated with demonstrated commitment and enthusiasm to working with young people
- A caring attitude and a genuine interest in the rights and welfare of young people
- Mature, trustworthy and reliable
- Able to work under pressure and adapt to change
- Good interpersonal and team working skills
- Good communication skills, verbal and written
- Good conflict/crisis resolution skills and able to deal with aggression

#### **Professional Competencies**

- Able to engage positively and effectively with young people
- Sound working knowledge of basic residential child care routines and practices
- Sound working knowledge of basic behaviour management techniques
- Professional attitude and presentation
- Able to reflect on and modify one's own practice
- Interest and commitment to furthering one's education and training

#### **Qualifications and Experience**

- A Social Care qualification to level HNC / SVQ3
- Any other professional qualification relevant to child care.
- A minimum of 1 year's experience in residential child care including supervisory experience
- In exceptional circumstances, where unqualified candidates have demonstrated an exceptional aptitude to working with young people and/or have substantial work experience of outstanding performance, consideration will be given to engaging them as Trainee Child Care Workers if they are prepared to commit to acquiring an appropriate qualification

#### **References and Police Checks**

- Professional references, including previous and current employers, verifying personal/professional competencies
- Clearance of relevant police and criminal record checks